



YAN OI TONG
Tin Ka Ping Secondary School

仁愛堂田家炳中學

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No. 22-23/14

16 September 2022

After-School Study Room for S6 Students

In response to students' requests, after-school study room will be opened to encourage S6 students in autonomous learning for the preparation of the uniform test and mock examination. The study rooms will provide students with a quiet environment conducive to self-study. Details of this arrangement are as follows:

Opening date : 19 September – 26 October 2022 (School days)
Opening hours : 5:00 p.m. – 7:00 p.m.
Venue : Rooms 105 and 106

Students can decide whether to use the room. Please refer to the Appendix for the regulations for the use of the study room.

For enquiries, please contact the staff in the office.

Ng Kit Yung
Principal

Appendix: Regulations for the use of study room

Opening date : 19 September – 26 October 2022 (School days)
Opening hours : 5:00 p.m. — 7:00 p.m.
Venue : Rooms 105 – 106

1. Students must inform parents of their duration of stay after school.
2. Before entering the library, students must sign in and clearly write their names, classes and time of entry on the designated register.
3. Study room is opened for studying. Students should use all the facilities with care. Moving or damaging of any facilities is not allowed.
4. When students are in the study room, students can borrow HKDSE past papers and iPads. Students should not bring food and drinks into the room. Before leaving the room, students should return HKDSE past papers and switch off iPads; personal items, including books, notes and related materials, should be examined by the teaching assistant.
5. Students who use the study room should stay in the designated places. Loitering in other areas is not allowed. Students should not occupy seats in the when they are not using the seats.
6. Students should sign out from the study room and clearly write time of leave before leaving school.
7. Students must follow the instructions given by teachers, teaching assistants or janitors. They should inform the teaching assistant or the teacher on duty immediately in case of sickness or accidents.

Students who violate the above rules will be forbidden from using the study room. In those cases, the school has the authority to revoke a student's right of using the study room and to impose relevant punishments based on the circumstances.